

August 13, 2020

Dear NSSED Families and Staff,

### **Resources and Information**

We have added new content to our Reopening Plan to keep you informed. You can reach this valuable resource from the [cooperative's reopening web page](#), or directly through [this link](#). As we previously shared, community health data and member-district plans continue to be quite fluid. It is important to note the positivity rates in our regions continue to increase and may lead to a change in plans. We urge individuals to prepare for this possibility. We will continue to keep you updated on our plan and other related information.

We have revised and added new guidance into the Reopening Plan. Please see the following items:

- [Face Coverings](#)
- [Virtual Instruction](#), including updated [Draft General Guidelines and Suggested Tips for Video Use](#)
- [Cleaning Schedules](#)
- [Cleaning Supplies](#)
- [Self certification/CrisisGo Safety IPass](#)
- [Symptom Screening](#)
- [Assessment](#)
- [Itinerant and Related Service Providers](#)
- [Staff Leave/Sick Days](#)
- [Wellness Supports for Staff](#), including a [Summary of COVID-19 coverage under the NSSED Medical Plans](#)

### **Self Certification**

We have included [instructions on the use of our health self-certification tool in the Reopening Plan](#).

#### **Staff**

At 5:00 a.m. every day, staff receive an email reminder and instructions.

- **If you are working in-person that day**, complete the pre-visit certification report for yourself by clicking the [blue Report button](#) at the bottom of the daily email, before you leave for work.
- Upon your submission, if you are compliant to enter NSSED or member district buildings, a green Safety iPass will be generated. All submissions are also automatically reported to our building administrators. You do not need to print anything.
- NSSED needs to daily verify that staff members are pre-certified whether they are working in NSSED buildings or out in a district. Staff may need to certify for NSSED and for member districts.
- Staff members may also choose to certify through the CrisisGo app. Here are the instructions:  
<https://drive.google.com/file/d/1KM2lanXdiaaiBNXSEPEE7ZeZNWZnaH0e/view>

### **Families**

Families, we will send instructions for you to self certify your student(s) next week.

### **Face Coverings**

As a reminder, state guidance provides that face coverings will be the norm at school. We strongly encourage families to have students wear masks at home to become accustomed to them. If you feel that you (staff member) or your child cannot wear a face covering due to medical circumstances, please note that current guidance from the State requires a doctor's note. If you believe that you (staff member) or your student has a medical condition that makes wearing a face covering contraindicated, please have the student's physician complete [the Student Certification of Medical Contraindication with the use of a Face Covering Form](#). and return it to Ingrid Thompson, Coordinator of Health Services by email at [ithompson@nssed.org](mailto:ithompson@nssed.org) or fax at 847-737-4621. Staff members, please complete [Employee Face Covering Accommodation Form](#), attach a doctor's note and submit to your supervisor.

### **Phase-In Learning Plan**

During reopening week, case managers and members of each child's educational team will be reaching out to each student and their family to reconnect and begin to acclimate to the 2020-2021 school year. Additionally, and as part of this process, case managers will then work on the development of a [phase-in learning plan](#).

This plan will be created in collaboration with the parents/guardians and the student's educational team and/or case manager. This plan will document the appropriate special education and related services/ supports that school staff will provide to the student remotely and in a blended remote model during the COVID-19 pandemic. In an effort to support the continuation of

learning during this unprecedented time, the plan identifies the specialized instruction, related services, and other supports in the student's IEP that will be provided to the extent practicable. This learning plan will include specifics for remote learning and blended remote learning with the intent to plan for seamless transitions should they be needed during the 2020-2021 school year. Once school is back to a full in-person learning environment, this phase-in learning plan will be discontinued and the student's current IEP will be the stand-alone plan.

### **Staff Attendance**

Staff attendance during the remote learning period will be determined by your administrators. Please watch for details to come.

### **Website Translation**

You can view our website in a language other than English, using the Translate button:



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